



APPROVED OAO Siberia Airlines

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PROCEDURE FOR RESERVATION AND ISSUANCE OF TRAVEL DOCUMENTS FOR UNACCOMPANIED CHILDREN TRAVELLING WITH OAO SIBERIA AIRLINES



1. GENERAL PROVISIONS

- **1.1.** This document supersedes the Procedure for Reservation and Issuance of Travel Documents for Unaccompanied Children Travelling with OAO Siberia Airlines of August 26, 2011, which becomes null and void once this document is signed.
- **1.2.** This Procedure describes the process of reservation and issuance of travel documents for unaccompanied children for the flights of OAO Siberia Airlines (hereinafter referred to as the "Carrier").
- **1.3.** This Procedure is based on OAO Siberia Airlines' Rules for Passenger, Baggage and Cargo Transportation and other applicable procedures of the Carrier.
- **1.4.** Children aged 5 11 years inclusive travelling without parents or other accompanying adult passengers may travel unaccompanied on the Carrier's flights. If requested by parents or legal guardians and agreed by the Carrier, children up to 16 years inclusive of age may be admitted for such transportation.
- **1.5.** The age of a child shall be determined on the date of travel originating from the point of first departure as appears on the ticket.
- 1.6. Unaccompanied children may only travel on the Carrier's direct and transit flights, provided that the ticket reservation is confirmed. Unaccompanied children may not travel with transfer flights.
- **1.7.** Ticket is issued in accordance with Electronic Ticketing Procedure of S7 Airlines.
- **1.8.** Transportation of unaccompanied children **may not** be issued for Code Share flights when OAO Siberia Airlines is a marketing carrier (flights S74000-S74999), except for the Code Share flights operated by OOO Globus (GH).
- **1.9.** Agent shall inform the parents, legal guardians or relatives of an unaccompanied child on the rules of passing through check-in, passport and customs control (for international flights). An unaccompanied child is accepted for transportation only after:
 - his/her parents, legal guardians or relatives have filled in an unaccompanied child service request/statement of obligation (hereinafter referred to as the "Request"), which can be done at the Carrier's office at the airport of departure or at the check-in desk;
 - on the Carrier's international flights notarized consent from the child's parents (legal guardians) is obtained to allow the child (a citizen of the Russian Federation) to leave the Russian Federation unaccompanied on an international flight of OAO Siberia Airlines.
- **1.10.** Parents or other accompanying persons shall accompany the child to the airport of departure, stay with the child during the check-in and security inspection. Such accompanying persons shall stay at the airport until the flight departs.



- 1.11. The Carrier's Representative or Authorized Agent (depending on the arrangements for a particular airport) ensures the accompanying of the child at the airport, assists him/her in all kinds of checks and during boarding, and shall ensure that the child is met at the airport.
- 1.12. Documents for air transportation of an unaccompanied child are issued for one-way (OW) and return (RT) flights. A request for transportation of an unaccompanied child is filled in separately for each flight leg in the relevant airport of departure.
- 1.13. Transportation of an unaccompanied child is charged in the amount of 100 per cent of the respective adult fare, free from any additional charges.
- 1.14. Unaccompanied children **are not allowed** to transport animals in the cabin.
- 1.15. Refund and change of reservation is performed on the basis of the fare applied.
- 2. RESERVATION AND TICKETING FOR THE PASSENGERS FROM 5 UPTO 11 YEARS OLD (INCLUSIVELY).
 - **2.1.** The reservation for children 5-11 years old inclusively must contain the following elements:
 - 2.1.1. Unaccompanied child category (UM) and age (10YRS):

NM:1IVANOV/DMITRY UM (10YRS)

2.1.2. SSR-element requesting the unaccompanied child service:

SSR:2UMNR S7 NN1.UM10 MOW TEL 4951234567 IVANOV/IVAN-FATHER

where:

flight segment number in the reservation form

UMNR – unaccompanied child service request code

S7 - airline's code

NN1 - number of services to be provided

UM10 – age of a child

MOW TEL 4951234567 IVANOV/IVAN-FATHER - meeting party details (contact phone number, last name, first name, degree of kinship)

2.1.3. If a child is below 12 years of age, the SSR-element shall be included indicating his/her date of birth:

SSR:CHLD S7 HK1/05MAY05/P1

2.1.4 Ticketing v2.0 provides for a special SSR-element that should be entered in the booking prior to the ticket issuance for passport details to be put in the e-ticket and itinerary receipt automatically:

SSR: FOID S7 HK1/ PPIIET123456/P1

where:



```
    FOID – special request command
    S7 – Airline's code
    HK1 – confirmation status
    PP – document code (obligatory element)
    IIET123456 – document number
    P1 – passenger indicator
```

SSR: FOID does not cancel the SSR: DOCS; full passenger passport details must be entered in the booking.

2.1.5 After all the necessary information is entered, the PNR looks as follows:

```
RTT3WM3

OVB017 1213 1302 24JUN15 /RU/PID49627

1.TEST/TICKET UM(10YRS) T3WM3 -ETK-

2. S7 174 S SA01AUG OVBDME HK1 0740 0915

*ELECTRONIC TKTG AVAILABLE ON THIS FLIGHT*

3.B/OVB/5252525

4.T/ *T

5.SSR CHLD S7 HK1 /05JAN05/P1

6.SSR DOCS S7 HK1 /F/RU/IIET123456/RU/01JAN05/M/01JAN19/TEST/TICKET/P1

7.SSR FOID S7 HK1 PPIIET123456/P1

8.SSR UMNR S7 NN1 OVBDME 0174S01AUG.UM10 MOW TEL 4951234567 IVANOV
/IVAN-FATHER

9.OVB017
```

After the request is confirmed by the Carrier's Seat Management Center (SMC), the PNR shall be closed using the *K command.

- **2.2.** Issuance of OW tickets for unaccompanied child 5-11 years old inclusively.
 - **2.2.1.** Pricing for passengers 5-11 years inclusive must be done automatically with obligatory indicator UNN:
 - For GDS Gabriel: FQT:UNN/*
 where,
 FQT: is the request to calculate the fare
 UNN is the passenger category (unaccompanied child)
 /* is indicator which allows GDS to price PNR more
 - > Pricing of the route between SIP and any city in Russia: FQT:UNN/*/:RUB
 - For GDS Amadeus: FXP/ET/RUNN
 where, FXP is the request to price the PNR
 UNN is the passenger category (unaccompanied child)



- o For GDS Galileo:
 - In case the name field contains a remark with the fare type UN (*P-U10), the PNR may be priced standardly with the request **FQ/CS7**
 - ➤ In case there is not any remark *P-U10 in the name field, the PNR must be priced with the request FQ*U10/CS7

where, FQ is the request to price the fare
/CS7 is the validating carrier (S7)
U10 the age of unaccompanied minor

For GDS Sabre: WPPUNN‡AS7

where, **WP** is the request to calculate the fare

UNN is the passenger category (unaccompanied child)

S7 is the carrier code

o For GDS Sirena: TM

where, TM is the request to calculate the fare

ETK:1AP screen sample

ETK:1AP TEST/T	· · · · · · · · · · · · · · · · · · ·						
PSGRINFO 10YRS		SPONSOR					_
FARE 1/SPOOW/UM		COMM					
AGT 1213	SRPT	TO	UR		_		
<pre>IR(Y,N,E) Y EMAIL _</pre>							
FOP CA					AMT		_
FOP					AMT		_
ENDO INCL VAT 981.8	82RUB/S7 ONLY/NON	I-REF/CHNG/R	ESTR				
				COMPLETE	TICKET	ISSUANCE	X



Electronic ticket details:

```
-ETR:/PN
TKT NBR: 4212410681404
                               ISSUING CITY: OVB
                                                    ISSUING OFFICE: 00000055
NAME: TEST/TICKETUM
                    NBR OF TKTS ISSUED:001
                                              TTL NBR OF SEGS:001
ORIG/DEST:OVBDME
CP S FRM/TO A/L FLT
                    CLS DATE
                                 TIME ST FBC
                                                  BAG RLOC
                                                             STATUS
 1-O OVBDME S7
                174
                         01AUG15 0740 OK SPOOW UM1PC T3WM3 OPEN FOR USE
                                          NV01AUG15/01AUG15
**ENDORSEMENTS/FARE CALCULATION**
ER: INCL VAT 981.82RUB/S7 ONLY/NON-REF/CHNG/RESTR
FARE CALCULATION/LADDER
                                          FARE CALC INDICATOR: 0
01AUG150VB S7 MOW9300RUB9300END
** FARE BREAKDOWN / FOP / TOUR CODE **
                            * AUDITOR
*TKT FARE DATA*
                 9300
BASE:RUB
                                            9300
                           BASE: RUB
EQUIV:
                          EQUIV:
T/F/C:RUB
                 1500
                          T/F/C:RUB
                                            1500
                10800
                                           10800
                            TTL:RUB
  TTL:RUB
  TAX/FEE/CHARGE DETAIL:
     TAX:RUB
                   1500YR
TOUR CODE :
FOP: CA
FOPAMT:10800
                           COMM AMT:
                                              COMM RATE:
           ** ADDITIONAL PASSENGER INFORMATION **
PSGR TYPE:UNACCOMPANIED MINOR
                                 ISSUING SYSTEM/RLOC:S7/T3WM3
DATE OF ISSUE: 24JUN15
PSGR PHONE:5252525
                                 INVOICE NBR:
OPTIONAL NAME DATA: 10YRS
FOID:PP/IIET123456
```

- 3. RESERVATION AND TICKETING FOR THE PASSENGERS FROM 12 UPTO 16 YEARS OLD (INCLUSIVELY).
 - **3.1.** The reservation for children 12-16 years old inclusive must contain the following elements:
 - **3.1.1.** Name field:

NM: 1TEST/TICKET MR

3.1.2. SSR-element requesting the unaccompanied child service:

SSR:2UMNR S7 NN1.UM13 MOW TEL 4951234567 IVANOV/IVAN-FATHER

where:

flight segment number in the reservation form

UMNR - unaccompanied child service request code

S7 – airline's code

NN1 – number of services to be provided

UM13 - age of a child

MOW TEL 4951234567 IVANOV/IVAN-FATHER – meeting party details (contact phone number, last name, first name, degree of kinship

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e-mail: tech@s7.ru



3.1.3. Ticketing v2.0 provides for a special SSR-element that should be entered in the booking prior to the ticket issuance for passport details to be put in the e-ticket and itinerary receipt automatically:

SSR: FOID S7 HK1/PPSR12345/P1

where:

FOID - special request command

S7 – Airline's code

HK1 – confirmation status

PP – document code (obligatory element)

SR12345 - document number

P1 – passenger indicator

SSR: FOID does not cancel the SSR: DOCS; full passenger passport details must be entered in the booking.

3.1.4. After all the necessary information is entered, the reservation form looks as follows:

```
RTT3WM5

OVB017 1213 1311 24JUN /RU/PID49627

1.TEST/TICKET MR T3WM5

2. S7 174 S SA01AUG OVBDME HK1 0740 0915

*ELECTRONIC TKTG AVAILABLE ON THIS FLIGHT*

3.B/OVB/5252525

4.TL/X/2000/25JUN/OVB017

5.SSR DOCS S7 HK1 /F/RU/IVET456456/RU/01JAN02/M/01JAN19/TEST/TICKET/P1

6.SSR FOID S7 HK1 PPIVET456456/P1

7.SSR UMNR S7 NN1 OVBDME 0174S01AUG.UM13 MOW TEL 4951234567 IVANOV
/IVAN-FATHER

8.OVB017
```

After the request is confirmed by the Carrier's Seat Management Center (SMC), the reservation form shall be closed using the *K command.

- 3.2. Issuance of OW tickets for unaccompanied child 12-16 years old inclusively.
 - **3.2.1.** For passengers over 12- 16 years old inclusively the PNR must be priced with standard pricing format for adult FQT:

 Additional discount type must not be entered.

ETK:1AP screen sample

FARE 1/SPOOW /RUB10800 COMM COAM AGT 1213 SRPT TOUR TOUR FOP CA AMT	PSGRINFO		SPONSOR	·		
IR(Y,N,E) Y EMAILAMTAMT						
FOP CAAMT	AGT 1213	SRPT	T	OUR		
	IR(Y,N,E) Y EMAIL _					
	FOP CA				AMT	
FOFAMI					AMT	
ENDO INCL VAT 981.82RUB/S7 ONLY/NON-REF/CHNG/RESTR	ENDO INCL VAT 981.8	2RUB/S7 ONLY/NO	N-REF/CHNG/	RESTR		



Electronic ticket details:

```
TKT NBR: 4212410681405
                              ISSUING CITY: OVB
                                                  ISSUING OFFICE: 00000055
NAME: TEST/TICKETMR
                  NBR OF TKTS ISSUED:001
ORIG/DEST:OVBDME
                                            TTL NBR OF SEGS:001
CP S FRM/TO A/L FLT CLS DATE
                               TIME ST FBC
                                               BAG RLOC STATUS
1-0 OVBDME S7 174 S
                        01AUG15 0740 OK SPOOW
                                                1PC T3WM5 OPEN FOR USE
                                         NV01AUG15/01AUG15
**ENDORSEMENTS/FARE CALCULATION**
ER: INCL VAT 981.82RUB/S7 ONLY/NON-REF/CHNG/RESTR
FARE CALCULATION/LADDER
                                         FARE CALC INDICATOR: 0
01AUG15OVB S7 MOW9300RUB9300END
** FARE BREAKDOWN / FOP / TOUR CODE **
*TKT FARE DATA*
                          * AUDITOR
                9300
                         BASE: RUB
                                          9300
BASE:RUB
EQUIV:
                         EQUIV:
               1500
                                          1500
T/F/C:RUB
                         T/F/C:RUB
              10800
                                         10800
                          TTL:RUB
 TTL:RUB
* TAX/FEE/CHARGE DETAIL:
    TAX:RUB
                  1500YR
TOUR CODE :
FOP:CA
FOPAMT:10800
                          COMM AMT:
                                            COMM RATE:
          ** ADDITIONAL PASSENGER INFORMATION **
PSGR TYPE:UNACCOMPANIED MINOR
                               ISSUING SYSTEM/RLOC:S7/T3WM5
DATE OF ISSUE: 24JUN15
PSGR PHONE:5252525
                                INVOICE NBR:
FOID:PP/IVET456456
```

- 4. RESERVATION AND TICKETING FOR THE PASSENGERS FROM 5 UPTO 11 YEARS OLD (INCLUSIVELY) WHO TRAVELS AS UNACCOMPANIED ONLY ON ONE PART OF THE ITINERARY.
 - **4.1.** The reservation for children 5-11 years old inclusively must contain the following elements:
 - **4.1.1.** Unaccompanied child category (UM) and age (10YRS):

NM:1IVANOV/DMITRY UM (10YRS)

4.1.2. SSR-element requesting the unaccompanied child service:

SSR:2UMNR S7 NN1.UM10 MOW TEL 4951234567 IVANOV/IVAN-FATHER

where:

- flight segment number in the reservation form 2

UMNR – unaccompanied child service request code

S7 - airline's code

NN1 – number of services to be provided

UM10 – age of a child

MOW TEL 4951234567 IVANOV/IVAN-FATHER - meeting party details (contact phone number, last name, first name, degree of kinship)

4.1.3. If a child is below 12 years of age, the SSR-element shall be included indicating his/her date of birth:

SSR:CHLD S7 HK1/05MAY01/P1



4.1.4. Ticketing v2.0 provides for a special SSR-element that should be entered in the booking prior to the ticket issuance for passport details to be put in the e-ticket and itinerary receipt automatically:

SSR: FOID S7 HK1/PPSR12345/P1

where:

FOID - special request command

S7 – Airline's code

HK1 – confirmation status

SR12345 – document number

P1 – passenger indicator

SSR: FOID does not cancel the SSR: DOCS; full passenger passport details must be entered in the booking.

4.1.5. After all the necessary information is entered, the reservation form looks as follows:

```
RTT3WM3
OVB017 1213 1302 24JUN15 /RU/PID49627
 1.TEST/TICKET UM(10YRS) T3WM3
      S7 174 S
                 SA01AUG OVBDME HK1
                                        0740 0915
        *ELECTRONIC TKTG AVAILABLE ON THIS FLIGHT*
      S7 179 S
                MO10AUG DMEOVB HK1
                                        1115 1825
        *ELECTRONIC TKTG AVAILABLE ON THIS FLIGHT*
 4.B/OVB/5252525
 5.T/ *T
 6.SSR CHLD S7 HK1 /05JAN05/P1
 7.SSR DOCS S7 HK1 /F/RU/IIET123456/RU/05JAN05/M/05JAN19/TEST/TICKET/P1
 8.SSR FOID S7 HK1 PPIIET123456/P1
 9.SSR UMNR S7 NN1 OVBDME 0174S01AUG.UM10 MOW TEL 4951234567 IVANOV
    /IVAN-FATHER
10.0VB017
```

After the request is confirmed by the Carrier's Seat Management Center (SMC), the reservation form shall be closed using the *K command.

- **4.2.** Issuance of RT tickets for an unaccompanied child below 5-11 years old inclusively travelling alone only in one flight leg must be done with the help of manual pricing. Manual ticket issuance mask must be completed.
 - **4.2.1.** The fare is calculated manually as 1/2RT of the full fare and 1/2 RT of the children's discount fare. In this case the FARE BASIS for each segment is shown separately.



ETK:1MP screen:

ETK:1MP TEST/TICKET UM				
PSGRINFO 10YRS	SPONS	OR		
AGT 1213 SRPT		TOUR		
IR(Y,N,E) Y EMAIL				
FOP CA			AMT	
FOP			AMT	
ENDO INCL VAT2482.62RUB/S7 ONL	Y/NON-REF/CHN	G/RESTR		
l 				
FARE RUB16275 EQUIV PD				
FARE CALC 01AUG150VB S7 MOW930	0 S7 OVB6975	RUB16275END		
i				
TAX/FEE/CHARGE : RUB3000YR	/	/	/	
//	/	/	/	
//	/	//	/	
/	/	/	/	
//	/	//	/	
//	/	//	/	
//	/	//	/ MC	RE _
ENTER FBC/VALIDITY/BAG X ENT	ER ZP/XF AIRP	ORTS _ COMPLETE	TICKET ISSUAN	ICE _

where,

FARE CALC 01AUG15OVB S7 MOW9300 S7 OVB6975 RUB16275END

9300RUB − ½ SPORT fare

6975RUB - ½ SPORT fare with 25% of CH discount

ETK:2MP screen:

ETK: 2MP	TEST/TICK	ET UM				
SEGMENT	* DATE	FBC/DESIGNATOR	CODE	NVB	NVA	BAG
1 OVB DME	S_ 01AUG15	SPORT/UM		NVB	NVA 01AUG15	1PC
2 DME OVB	S_ 10AUG15	SPORT/CH25		NVB	NVA	
BACK TO FAI	RE & FOPS _			COM	PLETE TICKET	ISSUANCE X

where,

SPORT/UM - fare basis with unaccompanied minor code UMSPORT/CH25 - fare basis with child discount code CH25



Electronic Ticket details:

```
TKT NBR: 4212410681406
                              ISSUING CITY: OVB
                                                  ISSUING OFFICE: 0000005
NAME: TEST/TICKETUM
                  NBR OF TKTS ISSUED:001
ORIG/DEST:OVBOVB
                                            TTL NBR OF SEGS:002
CP S FRM/TO A/L FLT CLS DATE
                                TIME ST FBC
                                               BAG RLOC
                                                           STATUS
1-0 OVBDME S7 174 S
                        01AUG15 0740 OK SPORT UM1PC T3WM3 OPEN FOR USE
                                         NV 01AUG15
 2-0 DMEOVB S7 179 S
                        10AUG15 1115 OK SPORT CH1PC T3WM3 OPEN FOR USE
                                         NV 01AUG15
**ENDORSEMENTS/FARE CALCULATION**
ER: INCL VAT2482.62RUB/S7 ONLY/NON-REF/CHNG/RESTR
FARE CALCULATION/LADDER
                                         FARE CALC INDICATOR: 1
01AUG150VB S7 MOW9300 S7 OVB6975 RUB16275END
** FARE BREAKDOWN / FOP / TOUR CODE **
*TKT FARE DATA*
                           * AUDITOR
               16275
                          BASE: RUB
                                         16275
BASE:RUB
EQUIV:
                         EQUIV:
                                          3000
                3000
                         T/F/C:RUB
T/F/C:RUB
              19275
                                         19275
 TTL:RUB
                           TTL:RUB
* TAX/FEE/CHARGE DETAIL:
    TAX:RUB
                 3000YR
TOUR CODE :
FOP:CA
FOPAMT: 19275
                          COMM AMT:
                                            COMM RATE:
          ** ADDITIONAL PASSENGER INFORMATION **
PSGR TYPE: CHILD
                                ISSUING SYSTEM/RLOC:S7/T3WM3
DATE OF ISSUE: 26JUN15
PSGR PHONE:5252525
                                INVOICE NBR:
OPTIONAL NAME DATA: 10YRS
FOID:PP/IIET123456
```

- 5. REISSUE OF THE TICKET FOR PASSENGER 5-11 YEARS OLD INCLUSIVELY ISSUED FOR TRANSPORTATION AS ACCOMPANIED CHILD SO THE PASSENGER BECOMES AN UNACCOMPANIED MINOR.
 - **5.1.** The PNR must be modified:
 - **5.1.1.** Make a name correction, specifying the category of unaccompanied minor (UM) and age (08YRS).

SSR:OTHS S7 P1 CHNT 1TEST/TICKET UM(08YRS)

5.1.2. Input SSR request for the service of unaccompanied child transportation. SSR must be input only for necessary segment(s)

SSR:2UMNR S7 NN1.UM08 MOW TEL 4951234567 IVANOV/IVAN-FATHER

where:

- flight segment number in the reservation form

UMNR – unaccompanied child service request code

S7 - airline's code

NN1 – number of services to be provided

UM08 – age of a child



MOW TEL 4951234567 IVANOV/IVAN-FATHER – meeting party details (contact phone number, last name, first name, degree of kinship)

5.1.3. After the PNR is updated it looks as following:

```
OVB017 1213 1148 26JUN /RU/PID49627
 1.TEST/TICKET CHD T3XCD
                  SA01AUG OVBDME HK1
                                        0740 0915
 2.
      S7 174 S
        *ELECTRONIC TKTG AVAILABLE ON THIS FLIGHT*
 3.NC
 4.T/ *T
 5.SSR CHLD S7 HK1 /01JAN07/P1
 6.SSR DOCS S7 HK1 /F/RU/IIET456456/RU/01JAN07/M/01JAN19/TEST/TICKET/P1
 7.SSR FOID S7 HK1 PPIIET456456/P1
 8.SSR OTHS S7 P1 CHNT 1TEST/TICKET UM(08YRS)
              HK1 OVBDME 0174S01AUG.4212410681407C1/P1
 9.SSR TKNE S7
10.SSR UMNR S7 NN1 OVBDME 0174S01AUG.UM10 MOW TEL 4951234567 IVANOV
    /IVAN-FATHER
11.0VB017
```

5.2. Reissue a ticket. If the applied fare rules contain charges for reissue the charges shall be collected additionally.

Original ticket details:

```
TKT NBR: 4212410681407
                               ISSUING CITY: OVB
                                                    ISSUING OFFICE: 00000055
NAME: TEST/TICKETCHD
                   NBR OF TKTS ISSUED:001
ORIG/DEST:OVBDME
                                              TTL NBR OF SEGS:001
CP S FRM/TO A/L FLT CLS DATE
                                TIME ST FBC
                                                  BAG RLOC
                                                             STATUS
                         01AUG15 0740 OK SPOOW CH1PC T3XCD OPEN FOR USE
 1-0 OVBDME S7 174
                     S
                                          NV01AUG15/01AUG15
**ENDORSEMENTS/FARE CALCULATION**
ER: INCL VAT 770.45RUB/S7 ONLY/NON-REF/CHNG/RESTR
FARE CALCULATION/LADDER
                                          FARE CALC INDICATOR: 0
01AUG150VB S7 MOW6975RUB6975END
** FARE BREAKDOWN / FOP / TOUR CODE **
*TKT FARE DATA*
                            * AUDITOR
BASE:RUB
                 6975
                           BASE: RUB
                                            6975
EQUIV:
                          EQUIV:
T/F/C:RUB
                1500
                          T/F/C:RUB
                                            1500
                 8475
                            TTL:RUB
                                            8475
  TTL:RUB
  TAX/FEE/CHARGE DETAIL:
                    1500YR
     TAX: RUB
TOUR CODE :
FOP:CA
FOPAMT:8475
                           COMM AMT:
                                              COMM RATE:
           ** ADDITIONAL PASSENGER INFORMATION **
PSGR TYPE: CHILD
                                 ISSUING SYSTEM/RLOC:S7/T3XCD
DATE OF ISSUE: 26JUN15
PSGR PHONE:
                                 INVOICE NBR:
OPTIONAL NAME DATA: 01JAN07
FOID:PP/IIET456456
```

Procedure for reservation and issuance of travel documents for unaccompanied children flying with OAO Siberia Airlines

ETE:0MP screen

LIL.UIVII 3C	ACCII					
ETE: 0MP	TEST/TICKET UM					
PSGRINFO 8	8YRS		SPONSOR			
	3 SRPT					
IR(Y,N,E)	Y EMAIL					
		EXCHANGE	DOCUMENT 3	L	DOC TYPE	DE
DOC NBRS	4212410681407		CITY O	B DATE	26JUN15 OFFICE	00000055N
CPN NBRS	1				TOTAL AMT	RUB8475
EXCH FOP	CA				AMT	RUB8475
EXCH FOP					AMT	
		EXCHANGE	DOCUMENT 2	2	DOC TYPE	
DOC NBRS			CITY	DATE	OFFICE	
		ORIGINAL	ISSUE DOCUI	IENT		OVBDME
DOC NBRS			CITY	DATE	OFFICE	
NEW ENDO	INCL VAT 981.82RU	B/S7 ONLY	/NON-REF/CI	ING/RES	TR	
		_,	, 1, 51, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1			
ENTER NEW	FBC/VALIDITY/BAG	x	ENTER NEW I	FARE/TA	XES/ADC OR REFU	ND PAYMENT _
ETE:2MP sc	reen					
=:=:=:						

ETE: 2MP	TEST/TICKET UM		
SEGMENT	* DATE FBC/DESIGNATOR CODE	NVB	NVA BAG
1 OVB DME	S_ 01AUG15 SPOOW/UM	NVB	NVA 01AUG15 1PC
BACK TO NEW	W FARE & FOPS X	BACK TO	EXCHANGE TICKET DATA _
		COMPLETE	EXCHANGE TRANSACTION _

ETE:1MP screen

ETE:1MP TEST	TICKET UM				
NEW FARE RUB9300	/ RUB2325	EQUIV E	/		
PAID T/F/C	:RUB1500YR	/	/	/	
	_/	/	/	/	
	_/	/	/	/	
	_/	/	/	/	
	/		/	/ MORE	
NEW T/F/C	:	/			
	/			/	
	/	/	/		
	/	/	/	/ MORE _	
NEW FARE CALC 01	AUG150VB S7 MOW93	00RUB9300END		-	
			COMM	COAM	
PENALTY RUB1000/	OD				
FOP CA			AI	MT RUB2325	
FOP			AMT		
ENTER PAID/NEW Z	P/XF AIRPORTS _		ENTER NEW FBC/V	VALIDITY/BAG	
BACK TO EXCHANGE	TICKET DATA _		COMPLETE EXCHANGE	TRANSACTION X	